

AGENDA SUMMARY PAGE

AUDIT OVERSIGHT COMMITTEE MEETING OF: APRIL 19, 2007

DEPARTMENT: CITY AUDITOR'S OFFICE

DIRECTOR: RADFORD SNELDING

☐ Consent ☒ Discussion

SUBJECT:

General Report by the City Auditor

Fiscal Impact

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No Impact

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Augmentation Required

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Budget Funds Available

Amount:

Funding Source:

Dept./Division:

PURPOSE/BACKGROUND:

To give a status report on the Audits and Projects in Process and open Investigations and Control Reviews.

The City Auditor's Office has audits and projects and investigations and control reviews as assigned in the annual audit plan. At each of the Audit Oversight Committee Meetings the City Auditor reports on the status of work currently open.

RECOMMENDATION:

Report only; no action required.

BACKUP DOCUMENTATION:

Submitted after meeting – Two PowerPoint Presentation Slides

Minutes:

City Auditor Rad Snelding explained that the lead auditor for the City Manager's Office Video Services audit is Bryan Smith and it is in the fieldwork stage at this time. Nancy Beatty is working on Building Services Permit Division Audit, which is in the reporting phase. She is also handling the Fire and Rescue Fire Prevention/Investigation Audit, which is in the planning phase. Mr. Snelding explained that Ms. Beatty is also in charge of the Human Resources Personal Services Information Systems and Records Audit; however, since no auditor is assigned more than two active audits, it is currently on hold.

Phillip Marmurowski is working on the planning phase of the Finance Department's Accounting-Travel Audit. The Citywide software Audit is also being handled by Mr. Marmurowski and although it is currently on hold, he'll begin working that audit soon as he has two reports being reviewed during this meeting.

Mr. Snelding indicated Bill Cimo is handling the Credit Card Receipting Audit but it is on hold awaiting additional work to be done by an outside party. He concluded by saying Gary Phillips is working on four investigations and two control reviews were completed and issued.

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Mr. Snelding invited all members of the committee to visit the City Auditor's new offices located at Plaza level next to Purchasing.

Chairman Kern complimented Mr. Snelding on his leadership qualities.

